

Proposed Key Corporate Activities 2018 / 19

Key Corporate Activities (KCAs):

- These KCAs are the “flagship” activities under each goal that the Council is committed to progressing or achieving in the year ahead and will provide a focus for the Council in delivering its priorities;
- Subject to the Council’s agreed project management methodology and will be monitored at a corporate level with quarterly reports submitted both to the Corporate Leadership Team (CLT) and the Overview and Scrutiny Committee.

Key Corporate Activity	Lead Officer	Directorate	Timescales
STRENGTHENING COMMUNITIES TO BE SAFE, ACTIVE AND HEALTHY			
1. Implement the Homelessness Reduction Act to prevent and relieve homelessness	Strategic Housing Manager	Planning and Regulatory Services	March 2019
PROTECTING AND SHAPING THE DISTRICT			
2. Delivery of the strategic sites as set out in the adopted Local Development Plan for the Maldon District	Planning Policy Manager	Planning and Regulatory Services	Strategic Sites have varying timescales as set out in the adopted LDP (Housing Trajectory pg. 24)
3. Co-ordinate delivery, management and maintenance of strategic infrastructure	Planning Policy Manager	Planning and Regulatory Services	As set out in the Infrastructure Delivery Plan (2014 to 2029)
4. Implement the Housing Strategy to meet the District’s Housing need, specifically: <ul style="list-style-type: none"> - For older people: <ul style="list-style-type: none"> ▪ development of independent living schemes for older people in Burnham and Maldon ▪ review Disabled Facilities Grants policy - Affordable housing <ul style="list-style-type: none"> ▪ progress Community Led Housing ▪ implement proposals for investment if Housing Infrastructure Fund bid successful ▪ assess need for Key Worker housing to support local economy 	Strategic Housing Manager	Planning and Regulatory Services	March 2019

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<ul style="list-style-type: none"> - Supported and temporary housing: <ul style="list-style-type: none"> ▪ identify Registered Providers willing to develop supported housing in the District and establish sources for future revenue funding ▪ explore potential to support conversion from commercial to residential where this would help meet need for temporary accommodation 			
5. Influence and co-ordinate partners to prioritise and deliver flood relief projects for identified surface and coastal flooding risk areas in the District	Service Manager, Environmental Health	Planning and Regulatory Services	March 2019
CREATING OPPORTUNITIES FOR ECONOMIC GROWTH AND PROSPERITY			
6. Work with local businesses and agencies to prepare for/implement projects for the following Central Area Masterplan sites: <ul style="list-style-type: none"> a) Lower High Street b) Butt Lane Car Park c) Hythe Quay d) Maldon Riverside Path e) The Causeway Corridor f) Heybridge Creek g) Former Wyndeham Heron premises h) Destination Hub – Promenade Park / Hythe Quay i) Promenade Park 	Director of Customers and Community Director of Planning and Regulatory Services	Customers and Community Planning and Regulatory Services	March 2019
7. Co-ordinate the delivery of an Enterprise Centre for the District	Economic Development and Partnerships Manager	Planning and Regulatory Services	To be confirmed (TBC) following feasibility assessment
8. Identify and work with partners to implement the strategy to meet the skills need within the District	Economic Development and Partnerships Manager	Planning and Regulatory Services	TBC following approval of strategy

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Key Corporate Activity	Lead Officer	Directorate	Timescales
9. Develop a Planning Performance Agreement to mitigate the impact and maximise the benefits from the development of a new nuclear power station at Bradwell	Planning Policy Manager	Planning and Regulatory Services	October 2018
DELIVERING GOOD QUALITY, COST EFFECTIVE AND VALUED SERVICES			
10. Implement the ICT Strategy projects for 2018/19 <ul style="list-style-type: none"> - Implement new telephony system - Upgrade e-mail system - Develop the 2019/23 ICT Strategy 	IT Manager	Resources	March 2019
11. Deliver the Transformation Programme projects: <ul style="list-style-type: none"> i. Workforce Development Strategy 2018/19 projects ii. Information Governance iii. Commercial Investment iv. Customer and efficiency 	<ul style="list-style-type: none"> i. Group Manager, People, Performance and Policy ii. Director of Resources iii. Director of Resources iv. Group Manager, Customers 	<p>Resources</p> <p>Customers and Community</p>	March 2019